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15 February 2019

A meeting of the North Horsham County Local Committee will be held at 7.00 pm on Monday, 25 February 2019 at County Hall North (Parkside), Chart Way, Horsham, RH12 1XH

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



Peter Catchpole
Holbrook



Nigel Dennis
Horsham
Hurst



Amanda Jupp
Billingshurst



Liz Kitchen
St Leonard's
Forest



Morwen Millson
Horsham
Riverside



Andrew Baldwin
Horsham
East



Christian Mitchell
Broadbridge



Nigel Jupp
Southwater
& Nuthurst

Invite you to come along to the North Horsham County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

7.00 pm 1. **Welcome and introductions**

Members of North Horsham County Local Committee are Peter Catchpole, Nigel Dennis, Amanda Jupp, Liz Kitchen, Morwen Millson, Christian Mitchell, Andrew Baldwin and Nigel Jupp.

7.05 pm 2. **Declarations of Interest**

7.10 pm 3. **Minutes** (Pages 5 - 10)

To confirm the minutes of the meeting of the Committee held on 12 November 2018 (cream paper).

7.15 pm 4. **Urgent Matters**

- 7.15 pm 5. **Progress Statement** (Pages 11 - 20)
- The document contains brief updates on statements of progress made on issues raised at previous meetings. The Committee is asked to note the report.
- 7.30 pm 6. **Talk With Us Open Forum**
- To invite questions from the public present at the meeting on subjects other than those on the agenda.
- The Committee request, where possible, that members of the public submit their question at least 3 working days before the meeting to allow a substantive answer to be given.
- This item will be 20 minutes in total and residents will be permitted a maximum of 2 minutes per question.
- Questions should be submitted to monique.smart@westsussex.gov.uk
- 7.50 pm 7. **Christ's Hospital - Christ's Hospital Road - Proposed Traffic Regulation Order (NH06(18/19))** (Pages 21 - 42)
- Report attached by Director of Highways and Transport.
- The Committee is asked to consider the objections to the scheme, and the responses in Appendix B, and authorises the Director of Law and Assurance to implement the remainder of the proposal for double yellow lines on Christ's Hospital Road, The Avenue, Station Road and King Edward Road, including the two short stretches of single yellow line on Christ's Hospital Road, as per plans shown in Appendix A.
- 8.05 pm 8. **North Horsham Community Initiative Funding (NH07(18/19))** (Pages 43 - 52)
- Report by the Director of Law and Assurance.
- The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.
- 8.20 pm 9. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies** (Pages 53 - 54)
- There are currently no nominations for Authority School Governors.
- Members are asked to note the vacancies.
- 8.30 pm 10. **Date of Next Meeting**

The next meeting of the Committee will take place at 7pm on **Monday 17 June** at County Hall North (Parkside), Horsham

Members wishing to place an item on the agenda should notify Jenna Barnard via email: jenna.barnard@westsussex.gov.uk or phone on 033 022 24525.

To: All members of the North Horsham County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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North Horsham County Local Committee

12 November 2018 – At a meeting of the Committee at 7.00 pm held at County Hall North (Parkside), Chart Way, Horsham, RH12 1XA.

Present:

Mr Catchpole (Chairman) (Holbrook;), Mrs Jupp (Billingshurst;), Mr Baldwin (Horsham East;), Dr Dennis (Horsham Hurst;), Mr Jupp (Southwater & Nuthurst;), Mrs Kitchen (St Leonard's Forest;), Mrs Millson (Horsham Riverside;) and Mr Mitchell (Broadbridge;)

Officers in attendance: Chris Stark (Area Highways Manager), Dean Wadey (Principal Community Officer) and Monique Smart (Democratic Services Officer)

11. Welcome and introductions

11.1 The Chairman welcomed everyone to the meeting. Members and Officers introduced themselves.

11.2 The Chairman thanked the officers from the Horsham Growth Team, Your Energy Sussex, and Kinder Living who had provided information prior to the meeting.

12. Declarations of Interest

12.1 None declared.

13. Minutes

13.1 RESOLVED – that the minutes of the North Horsham County Local Committee meeting held on 25 June 2018 be approved as a correct record and be signed by the Chairman.

14. Urgent Matters

14.1 None.

15. Progress Statement

15.1 Members considered the statements on matters arising from previous meetings (copy appended to the signed minutes) and made the following comments:

- Regarding parking and the entrance at Horsham hospital, it was confirmed that a trial on switching the entrance and exit had taken place and was being evaluated. It was also confirmed by Denne Neighbourhood Council that a meeting was due to take place to discuss the issues further with Ben Golds at Horsham District Council. It was agreed this would be kept on the progress statement for updates to be provided.

- Regarding the North of Horsham development, the Chairman confirmed that the developer, Liberty, had not sought consent to start works. The Chairman had received assurances from officers that the local members would be informed when the request was received.
- Mr Baldwin stated that discussions were continuing around the cycling and walking strategy and a meeting was scheduled for before Christmas. The County and District Councils were taking forward the issue of signage in West Street.
- The Area Highways Manager reported that works to improve signage were in progress following some delays. He undertook to keep members informed.
- Mr Baldwin stated that a Speed Indicator Device was being borrowed from Mid Sussex but that he was also working with Resident Associations and Neighbourhood Councils to put a Crowdfunding project together to purchase one for North Horsham.
- The Chairman reported that he attended a CLC Chairman's meeting today and Road Space Audits were discussed. As the progress statement mentions a Cabinet Member decision was expected in December and Horsham was expected to be identified as one of the key areas for progression.

16. **Talk With Us Open Forum**

16.1 The Chairman invited questions from those in attendance. The following matters were discussed:

- Mr Gooderham asked why the Community Highway Scheme for a zebra crossing in Station Road, Billingshurst had been rejected and why the estimated cost was so high. The Area Highways Manager responded firstly stating that the cost was probably over estimated but would include design costs, removal and/or relocation of existing markings, traffic management during the works and any drainage requirements. He added that with regard to this request concern was raised about forward visibility of queueing traffic when approaching from the south-east, proximity of the Carpenters junction, the impact on the school keep clear markings, the impact of the zig zag markings on the school bus layby and the impact on the bus stop on the north side of the road. He added that at present children have a modicum of safety crossing the road due to the presence of a School Crossing Patrol (SCP), but if a zebra crossing was installed then they would be doing so at their own risk on the assumption that the SCP would no longer be necessary at this location. For the County Council to make changes to the highway infrastructure they have to be certain that they are not compromising safety or generating hazards that currently do not exist. The Area Highways Manager also stated that in relation to this application there were issues identified that affected its potential deliverability, and as a result it failed to meet the minimum requirements for progression at this time. The Area Highways Manager added that this does not mean that a future application will also be rejected; however we would expect any future application to address the issues identified and the Area

- Highways Manager would be happy to work with the applicant or Parish Council to see how these issues might be mitigated.
- Mr Garley from Colgate Parish Council spoke in relation to the Traffic Regulation Order (TRO) request to reduce the speed limit on Forest Road. He asked if the CLC could agree to extend the TRO further along the road to Colgate. The Area Highways Manager explained that only the western end of the road met the speed limit policy for a 40mph and that the CLC did not have the power to go against policy. It was suggested that the other areas could fit policy for 50mph but Mr Garley explained that the speedwatch group could not monitor roads with speed limits over 40mph.
 - Members of the Horsham Society circulated copies of their new publication 'Good by Design' to Members. They explained that the documents aim was to promote higher standards of building design. They asked if they could meet the design team for the Horsham Enterprise Park. The Chairman responded thanking them for the document and added that in the first instance he would encourage them to respond to the current consultation on the masterplan for the site. The consultation was open until 16 November. The Chairman also agreed to pass on their details to the design team.
 - A local resident, Mr Lusher, handed Members a copy of a map showing the Horsham Enterprise Park site and highlighted an alternative road system and entrance to the proposed residential part of the site. He stated that many residents feel that the access from Wimblehurst Road is too close to the roundabout and it was suggested that an entrance on Parsonage Road be considered. Mr Lusher asked the CLC to support his alternative option. The Chairman responded stating that he understood that the residents groups would be feeding this suggestion in via the formal consultation and it would therefore be considered by the design team. Mr Baldwin stated that although he supported the suggestion he still felt that traffic lights were needed at the junction on to existing mini roundabout on Wimblehurst Road.
 - Residents from Five Oaks raised a number of issues about pavements and road safety in Five Oaks. It was suggested they apply for a Community Highway Scheme with the Parish Council for a speed reduction scheme. Both the Area Highways Manager and Amanda Jupp, the local Member, agreed to work with the residents and Parish Council to look into options. Mrs Jupp also agreed to meet the residents and work with them and the Parish Council to look at the pavement issues and overgrown vegetation.
 - A resident of Christ Hospital asked why West Sussex County Council Highways had not objected to a planning application for an extension to a sports centre that would have a significant increase in traffic. Nigel Jupp as the local Member said he had meet local residents about this and understood the data was being questioned. He undertook to discuss this further with the Strategic Planning Team and go back to the residents.
 - A resident asked if TROs could be privately funded. The Area Highways Manager confirmed that yes they could be but any scheme would need to meet policy.
 - Ruth Fletcher from Horsham Cycling Forum questioned that the Horsham Enterprise Park proposals did not meet standards from the Design Manual for Roads and Bridges. The Chairman suggested she

respond via the consultation but asked if she copies him in he would follow up any issues with the team at County Hall if needed.

17. North Horsham Community Initiative Funding (NH03(18/19))

17.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes) which detailed applications for Community Initiative Funding. The Committee debated the respective merits of the project for which funding was sought.

17.2 Resolved that:

The following awards be made:

- 245/NH – Happy Accidents CIC, Horsham Children’s Parade 2019, £3,500 – Towards the cost of delivering creative workshops for participating schools in celebration of Horsham District Year of Culture 2019.
- 276/NH – Ten little toes baby bank, £750.00 – Towards purchasing non-recyclable items for families in need such as cot mattresses and baby bottles.
- 265/NH – Broadbridge Heath Cricket Club, Fund outfield ride-on mower, £1,000 – Towards purchasing a second-hand ride-on mower to prepare the outfield without using an external contractor.

18. Prioritisation of Traffic Regulation Orders (NH04(18/19))

18.1 The Committee considered a report by the Director of Highways and Transport (copy attached to the signed minutes).

18.2 Following consideration of the report the Committee resolved to progress the 3 highest scoring TROs from the list attached at Appendix A, those being:

- Forest Road, Horsham - Speed reduction.
- Parkfield, Horsham – Double Yellow Lines
- Riverside, Horsham – Double Yellow Lines

18.3 The Area Highways Manager also updated Members on the previously approved TROs that were detailed in Appendix B

19. Community Highway Schemes

19.1 The Area Highways Manager introduced the information report that provided updates on Community Highways Schemes. It was noted that unfortunately none of the new requests from the North Horsham area had been approved for progression. The Area Highways Manager confirmed that all schemes are scored using the same criteria and then go through a moderation panel. He also suggested that some applications did not include enough detail and he did offer to work with applicants to revise schemes.

19.2 The Committee resolved to write to the Cabinet Member for Highways and Transport to express their disappointment that none of the North Horsham schemes had been approved. They would also include in that correspondence that perhaps the scoring system needed to be explained or the score shown in these updates to the CLCs.

20. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (NH05(18/19))**

20.1 The Committee considered a report by the Executive Director of Children, Adults, Families, Health & Education (copy attached to the signed minutes).

20.2 Following consideration of the report the Committee resolved to approve the following nominations:

Reappointment:

Mr Gianni Lozzi to Horsham Nursery School for a further four year term

Appointments:

Dr Morgan Chambers to Tanbridge House School, Horsham for a four year term

Mr Paul Gresham to Millais School for a four year term

Mrs Joanne Lintern-Goodall to Colgate Primary School for a four year term

21. **Date of Next Meeting**

21.1 The Chairman confirmed that the next meeting of the Committee would take place at 7pm on Monday 25 February 2019 at County Hall North Horsham.

Chairman

The meeting closed at 9.10 pm

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North Horsham CLC Progress Statement

Date & Minute No/Ref	Subject	Action	Officer/ Member Contact	Progress
Misc	Horsham Hospital access and parking	Letter to Chairman suggestion changes to the access to Horsham hospital but also asking if the car park at the old ambulance station could be used for the hospital.	HDC and WSCC	<p>Response provided by WSCC Highways confirming that this is a matter of concern for WSCC Highways as Hurst Road does regularly become congested due to drivers attempting to queue to gain access to parking spaces in the Hospital Car Park.</p> <p>It is understood that the NHS trust are now wanting to update the car park with number plate recognition and take the management away from HDC. The Area Highways Manager has been asked to liaise with the NHS trust and confirm if the barriers for this would cause traffic issues on the main roads.</p>
12/09/16 Talk With Us	North of Horsham Development	Update on S106	Strategic Planning WSCC	The s106 was signed and planning permission issued on the 1st March 2018. The works will be delivered by the developer. Although the works now have planning permission, the developer will still need to obtain the necessary approvals from WSCC (namely a legal agreement and the booking of road space) to allow them to undertake the works. The processes associated with these steps will take a number of months once the applications have been received. It is entirely for the developer to commence the process and as yet we have no date for this.
06/11/17 Min 40	Horsham Town Centre Vision and cycling	Concern about the Horsham Town Centre Vision lacking in vision for cycling promotion.	Andrew Baldwin	<p>WSCC are working with Horsham District Council to develop a high level Walking & Cycling Strategy. Consultants began this work in September 2018.</p> <p>Update on LCWIP</p> <ul style="list-style-type: none"> • Work being undertaken in partnership with WSCC Crawley, Chichester, Adur & Worthing, and SDNP; • Project to be guided by DfT consultants WSP; • HDC currently at Stage 2 - Collating information, data gathering and identifying trip generators and Stage 3

Date & Minute No/Ref	Subject	Action	Officer/ Member Contact	Progress
				<p>Network Planning for Cycling</p> <ul style="list-style-type: none"> • Meetings have been held with Horsham District Cycling Forum (HDCF); and • WSP training on PCT tool <p>A further query is being followed up about cycling signage in West Street. After much discussion the district council would not like the words No Cycling attached to the planters. The main reason being their appearance and having a highway sign attached to street furniture. Also the planters do get rotated and moved in/out of the street. The Area Highway Manager is now considering what other options might be available within the permitted regulations for providing highway signs.</p>
Misc	Additional funding to undertake works targeting traffic signs and road markings.	The Chairman asked if Members could be involved and updated as works progress.	Area Highways Manager	<p>The additional £500k allocated to highway maintenance for signs and lines has been utilised for a range of maintenance works on strategic roads across West Sussex. Within the Horsham district this included works on A24, A264 and A272.</p> <p>The A272 works and some works on the A24 in the south of the district have been completed and further works on A24 and A264 are programmed for completion in February and March.</p>
Misc	Horsham Road Space Audit	Update requested	Miles Davy	<p>The Cabinet Member for Highways and Infrastructure made a decision On-street parking to support traffic management in December 2018. This included a programme for Road Space Audits across the County and stated that Horsham Feasibility Work was expected to begin in June 2019.</p>

Date & Minute No/Ref	Subject	Action	Officer/ Member Contact	Progress
12/11/18	Horsham Enterprise Park	Comments from the CLC regarding entrance to the site, cycling provision and a request from the Horsham Society to meet the Design Team – all passed to the Project team. Those in attendance at the CLC were also encouraged to respond to the formal consultation.	Gary Cox/Peter Catchpole	<p>Peter Catchpole met Ian Gledhill to discuss planning and access to the site. He highlighted the issues raised at the CLC.</p> <p>Gary Cox will be arranging a meeting with the Horsham Society in early 2019.</p> <p>Details of the consultation and responses to some of the issues raised can be found on the West Sussex 'Have Your Say' webpage.</p> <p>The planning application has now been submitted and is expected to be considered by Horsham DC in the summer.</p>
Misc	Horsham Growth Deal	Update	Marie Ovenden	<p>The Horsham Growth Deal was signed in October 2018.</p> <p>This 'District Deal' sets out a joint undertaking between Horsham District Council and West Sussex County Council to combine resources to deliver shared priorities, providing new homes and jobs in the district and seeking to secure new funds.</p> <p>The shared strategic growth priorities are based on those set out in the Horsham Place Plan.</p>
TWU 12/11/18	Station Road, Billingshurst	Mr Gooderham asked why the CHS for a zebra crossing in Station Road had been rejected	Area Highways Manager	The Area Highways Manager confirmed that the application had been rejected as it did not fit criteria. A site meeting with Mr Gooderham and Billingshurst Parish Council has been undertaken to explain the reasons in more detail.

Date & Minute No/Ref	Subject	Action	Officer/ Member Contact	Progress
Misc	Traffic Regulation Orders (TRO) and Community Highway Schemes (CHS) for North Horsham	Area Highways Manager to provide regular updates	Area Highways Manager	<p>TRO update attached as Appendix A. CHS attached as Appendix B.</p> <p>The CLC wrote to the Cabinet Member for Highways and Infrastructure raising concern that none of the North Horsham CHS requests met criteria. Response from Cabinet Member attached as Appendix C.</p>

Updates on previously selected TROs

TRO No.	Town	Principal Street	Scheme Description	Current Update
HON1601	Southwater	Christs Hospital Road	Waiting restrictions	The proposals advertised received objections which are to be reported to Feb 2019 CLC.
HON1801	Rudgwick	Lynwick Street	Speed Reduction to 30mph	Officer reports complete. Awaiting comments from local member.
HON1802	Horsham	St Marks Lane	Speed Reduction to 20mph	Implementation complete
HON1803	Slinfold	The Street	Installation of double yellow lines	Implementation complete
HON1804	Horsham	Standen Place	Installation of double yellow lines	Implementation complete - further section of DYLS opposite Standen Place to be included in 2019-20 programme
HON8032	Horsham	Wimblehurst Road	Prohibition of entry into Gordon Road	The TRO proposal received objections which are being considered through a Delegated Officers Report.

Prioritised at the last CLC meeting (2018/19)

- Forest Road, Horsham - Speed reduction.
- Parkfield, Horsham – Double Yellow Lines
- Riverside, Horsham – Double Yellow Lines

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Community Highway Schemes – Approved for design 2017 Update

Location	Details	Local Member	Est. cost £	Update Sept 18
Faygate	A264 Crossing	Liz Kitchen	250000	Awaiting speed survey results to confirm the approach speed as the initial survey has shown speeds in excess of 50mph, which would prevent the crossing being installed without significant speed reducing measures on the A264
Billingshurst	Billingshurst – Marringdean footway	Amanda Jupp	250000	Local member has accepted that it is not possible to provide an adequate footway through here. Local land owner has already sold land to a developer and we will pursue improvements through the planning route. Scheme cancelled.
Barnes Green	Itchingfield – Chapel Road New Footway	Amanda Jupp	100000	Preliminary and Detailed Design ongoing and Construction planned for 19/20
Rusper	Rusper Charlwood Road- Improved crossing facilities to access day centre	Liz Kitchen	50000	Preliminary and Detailed Design ongoing and Construction planned for 19/20

Community Highway Schemes – Approved for design in 2016 Update

Location	Details	Local Member	Est cost	Update Sept 18
Christs Hospital	Downs Link needs connection at Christs Hospital Station Provide new link between existing bridleways	Amanda Jupp	300k	Following concerns around the initial route being taken through a section of Ancient Woodland, the scheme is being redesigned based on a new route alongside old station platforms. The scheme is currently due to be delivered as part of the 19/20 programme.
Billingshurst Bypass Footbridge	Lighting	Amanda Jupp	20k	Works complete.
Billingshurst, High Street near The Alders	Provision of gateway feature and pedestrian refuge	Amanda Jupp	20k	Pedestrian refuge was considered not feasible due to available carriageway width. Developer works connected to the A272 upgrade on site have altered the existing footway layout and so this scheme has been put on hold until developer works are complete. In the meantime, vegetation removal has been undertaken to improve sightlines for pedestrians wishing to cross from The Alders

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11 December 2018

Peter Catchpole
Chairman
North Horsham County Local Committee
County Hall
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PO19 1RQ

Dear Peter,

Thank you for your letter dated 30th November regarding the Community Highway Scheme submissions in the North Horsham CLC area.

It is unfortunate that all the applications received for your CLC area did not meet the criteria for progression, which I can assure you is being consistently applied across the county through the respective Area Highway Managers and independent moderation team. It is important that we have criteria that applies to all applications so we can ensure that schemes submitted are feasible, offer wider community benefit and meet our priorities in the West Sussex Plan.

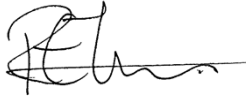
I am pleased to learn that the Area Highway Manager has agreed to meet with scheme applicants to advise on their submissions and make revisions as appropriate, but regretfully I cannot withhold finalising the Annual Delivery Programme for 2019/20 whilst this is undertaken. I understand there are quite a number of applications and it is likely to take the Area Highways Manager several months to work through all the schemes with all the applicants, commensurate with his other duties, and we do need to proceed with the schemes that did meet the threshold criteria. Of course any schemes that are revised and likely to meet the criteria can be resubmitted for consideration for the following financial year.

In relation to quality of submissions and information to applicants, work is being undertaken to provide better advice through the web pages so that future applicants are better informed about what types of schemes are likely to be successful and what we are unlikely to approve. The application form and process are also being reviewed to identify potential improvements and make it easier for applicants to complete. This work is in progress at the present time and should be completed in the new year. At any time the Area Highway Manager would be happy to advise potential applicants on their submissions, however this will not necessarily guarantee the scheme will still meet the relevant criteria.

Agenda Item 5
Appendix C

With regard to the points scoring, this information is freely available from the Area Highway Manager and he will discuss applications with individual Members on an as needs basis to better understand how this score was reached. I do acknowledge your comment about sharing the information in the report to CLCs and will ask the Highways Team to address this for next year.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R. Elkins', with a long horizontal flourish extending to the right.

Roger Elkins
Cabinet Member for Highways and infrastructure.

North Horsham County Local Committee	Ref No: NH06(18/19)
25 February 2019	Key Decision: No
Christ's Hospital – Christ's Hospital Road Proposed Traffic Regulation Order	Part I
Report by Director of Highways and Transport & Head of Highway Engineering	Electoral Division(s): Southwater & Nuthurst

Summary

The proposal relates to Christ's Hospital Road, Station Road, King Edward Road, Bluecoat Pond and Barnes Wallis Avenue. At their meeting on 7 March 2016 North Horsham County Local Committee (CLC) resolved to promote the installation of double yellow lines on Christ's Hospital Road, The Avenue, Station Road and King Edward Road, with two short stretches of single yellow line on Christ's Hospital Road, either side of the access to Bluecoat Pond. The original proposal also included single yellow lines throughout Bluecoat Pond and Barnes Wallis Avenue.

As a result of objections received during the public consultation period between 4 October and 25 October 2018, the proposal for a single yellow line throughout Bluecoat Pond and Barnes Wallis Avenue has been omitted from the final proposal.

Recommendation

That the North Horsham CLC considers the objections to the scheme, and the responses in Appendix B, and authorises the Director of Law and Assurance to implement the remainder of the proposal for double yellow lines on Christ's Hospital Road, The Avenue, Station Road and King Edward Road, including the two short stretches of single yellow line on Christ's Hospital Road, as per plans shown in Appendix A.

Proposal

1. Background and Context

- 1.1 At present there are no parking restrictions throughout the area subject to the proposal.
- 1.2 Christ's Hospital Railway Station, located at the northern extent of Station Road and 120m north of the area subject to the proposal, is a busy station often used by commuters travelling to Horsham and London. There is a pay-and-display car park at the station with a capacity of 63 spaces.
- 1.3 Christ's Hospital School is also located within the village, attracting large numbers of visitors for events, and in the grounds of the school there is also a Sports and Leisure Centre which is open to the public. There are currently

plans to expand this Leisure Centre to include an athletics track and other sports facilities. The plans for this expansion include a new 272-space car park.

- 1.4 The principal roads affected by the proposal are Christs Hospital Road and King Edward Road, both of which are street-lit roads that are subject to a 30mph speed restriction. There are two build-out features on Christs Hospital Road, close to its junction with Bluecoat Pond, where priority is given at the eastern build-out to eastbound traffic, and to westbound traffic at the western build-out.
- 1.5 The area subject to the proposal is on a bus route, with a bus stop located on the western build-out feature on Christs Hospital Road, and two bus stops located on King Edward Road.
- 1.6 It has been observed that there is a significant amount of on-street parking around Christs Hospital Road, The Avenue, Station Road and King Edward Road. This parking has been observed to be at least in part the result of an overflow of vehicles from the car park at the railway station.
- 1.7 Drivers have traditionally parked their cars in a sensible manner in this area, however more recently it has been observed that the density of on-street parking has led to some vehicles causing an obstruction to traffic flow.
- 1.8 Given that the proposal is for double yellow lines along Christs Hospital Road, Station Road and King Edward Road, it was anticipated that there would be some parking displacement as a result. In particular, it was deemed likely that there would be a noticeable increase in commuter parking on Bluecoat Pond and Barnes Wallis Avenue. With this in mind it was proposed that these roads should be subject to a single yellow line restriction, No Waiting Mon-Sat, 10-11am, in order to allow for resident parking whilst deterring commuter parking. However this part of the proposal has now been omitted as a result of objections received in the public consultation period, with the agreement of the local member.
- 1.9 The proposal as originally advertised can be viewed on plans shown in Appendix C.

2. Proposal

- 2.1 The proposal is to install 700m of double yellow lines on both sides of Christ Hospital Road (1400m in total), 24m of double yellow lines at the junction of King Edward Road and Station Road and 20m of double yellow lines on both sides of The Avenue (40m in total), as shown in Appendix A.
- 2.2 It is also proposed to install single yellow lines, with a no waiting restriction that applies Monday to Saturday, 10am – 11am, along two stretches of Christs Hospital Road either side of the access to Bluecoat Pond, as shown in Appendix A.

3. Resources

- 3.1 It is estimated that the cost of introducing the proposal will be approximately £2,920. The proposals are an identified North Horsham CLC priority and they pre-date the 2016 TRO process changes. If the Traffic Regulation Order is implemented, the cost will be funded from the approved Highways and Transport Integrated Forward Works Annual Delivery Programme 2018/19 decision ref HI30(17/18) in the Capital Programme 2018/19 – 2022/23.

Factors taken into account

4. Consultation

- 4.1 The 21-day Statutory Public Consultation period was between 4 October and 25 October 2018. Between these dates copies of the drawings and Statements of reasons were placed at the local library, on the County Council website and Notices were placed on Christs Hospital Road and on Bluecoat Pond.
- 4.2 The Local Member Mr Nigel Jupp was consulted, as was Sussex Police, who registered that they had no objection to the proposals.
- 4.3 During the consultation period 11 objections were received, along with 14 expressions of support for the scheme. Of the 11 objections received, 9 were concerned specifically with the measures proposed for Bluecoat Pond and Barnes Wallis Avenue. It was therefore considered that there was not clear community support for this aspect of the proposal and it has as a result been omitted from the final proposal. See appendix B for a summary of these objections.
- 4.4 The decision to remove the proposed parking restrictions in Bluecoat Pond and Barnes Wallis Avenue was taken after discussion with the local member, Nigel Jupp.

5. Risk Management Implications

- 5.1 If the TRO is introduced without the parking restrictions on Bluecoat Pond and Barnes Wallis Avenue, as per the original proposals, there is a risk that a significant amount of commuter parking will be displaced onto Bluecoat Pond and Barnes Wallis Avenue.
- 5.2 If the TRO is not introduced there is a risk that the safety concerns regarding obstructive parking in the area will continue.

6. Other Options considered

- 6.1 For this scheme a fuller extent to the proposals was considered, to include a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue. This was rejected in light of the number of objections received from residents on the two roads where the single yellow line restriction was proposed.

7. Equality Duty

- 7.1 The Equality Act 2010 bans unfair treatment and seeks equal opportunities in the workplace and in wider society. It also imposes a Public Sector Equality Duty. The protected characteristics are age, disability, gender reassignment, marriage/civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2 The protected characteristics have been duly considered and assessed in the course of the consideration of this proposal. No relevant or disproportionate impact upon any of the protected characteristics in the Equality Act 2010 has been identified in the consideration of the proposals detailed in this Report.

8. Social Value

- 8.1 The introduction of parking restrictions along this area of the network is considered to meet with the County Council's Social Value Policy in that it delivers a safer environment for users of the public highway.

9. Crime and Disorder Act Implications

- 9.1 Although Sussex Police expressed no desire to object to the proposal, they did express the concern that the parking restrictions would migrate the current issue with on-street parking onto other roads in the area, which could in turn generate Crime and Disorder Act issues. The County Council believes that this concern does not negate the requirement to act on the safety issues already present in the area.

10. Human Rights

- 10.1 It is unlawful for a public authority to act in a way that is incompatible with a convention right. There are no concerns regarding any human rights implications in the scheme.

Matt Davey

Director of Highways and Transport

Guy Bell

Head of Highway Engineering

Contact: Steve Douglas 0330 222 6365

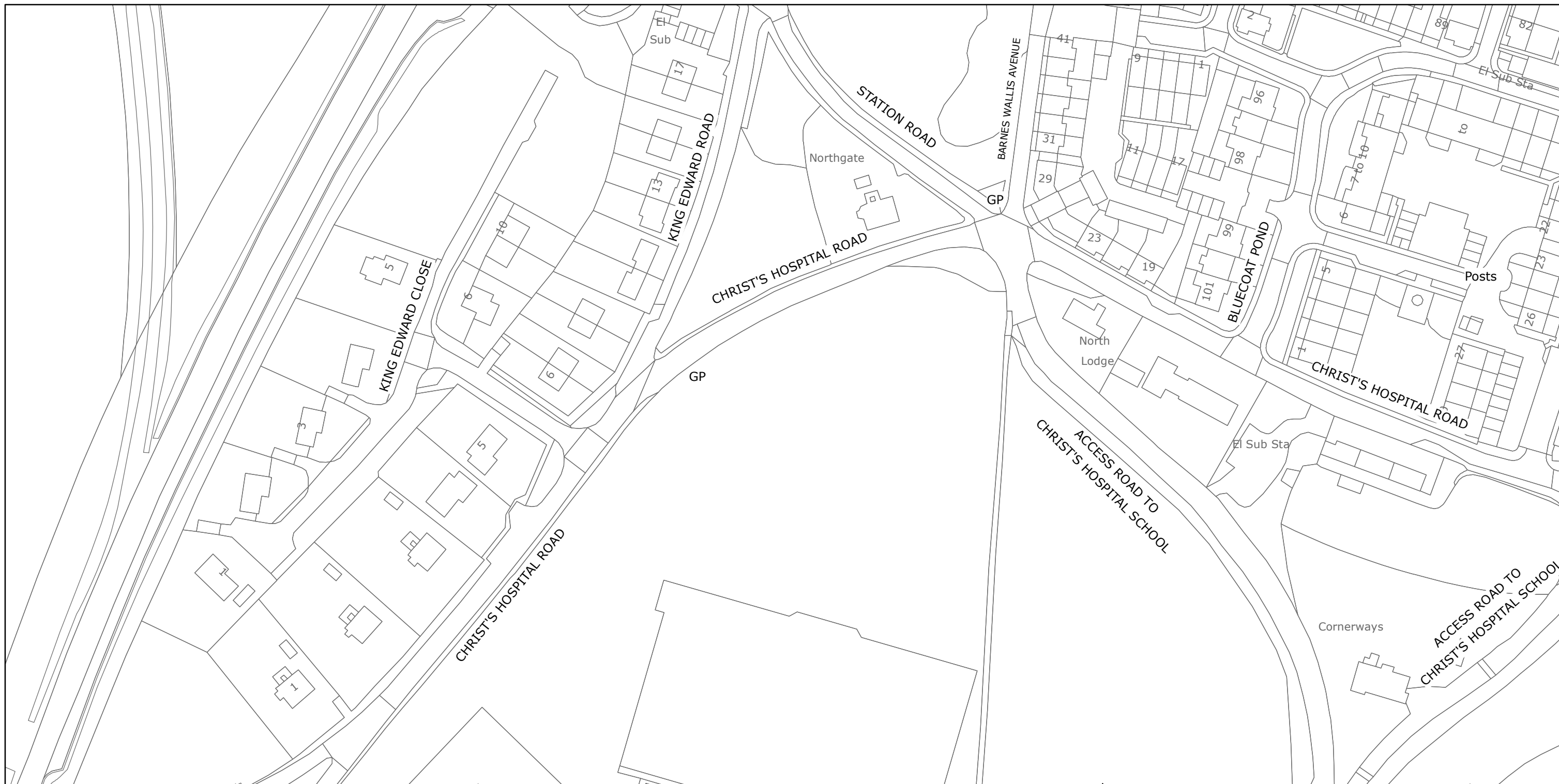
Appendices

Appendix A – plans of existing restrictions and final proposals

Appendix B – summary of objections

Appendix C – plans of existing restrictions and advertised proposals, including the restriction that has been omitted from final proposal.

Background Papers - none



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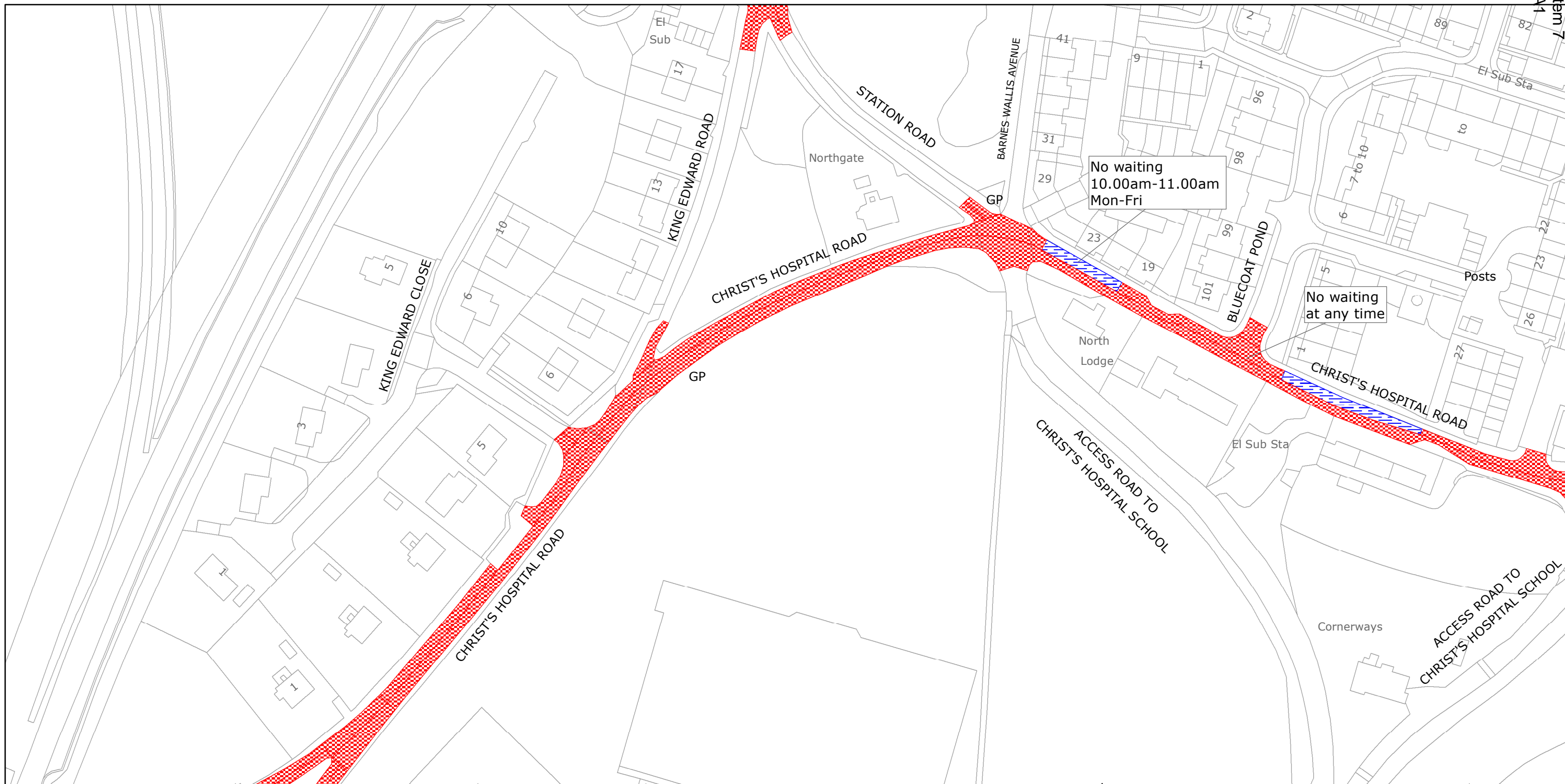
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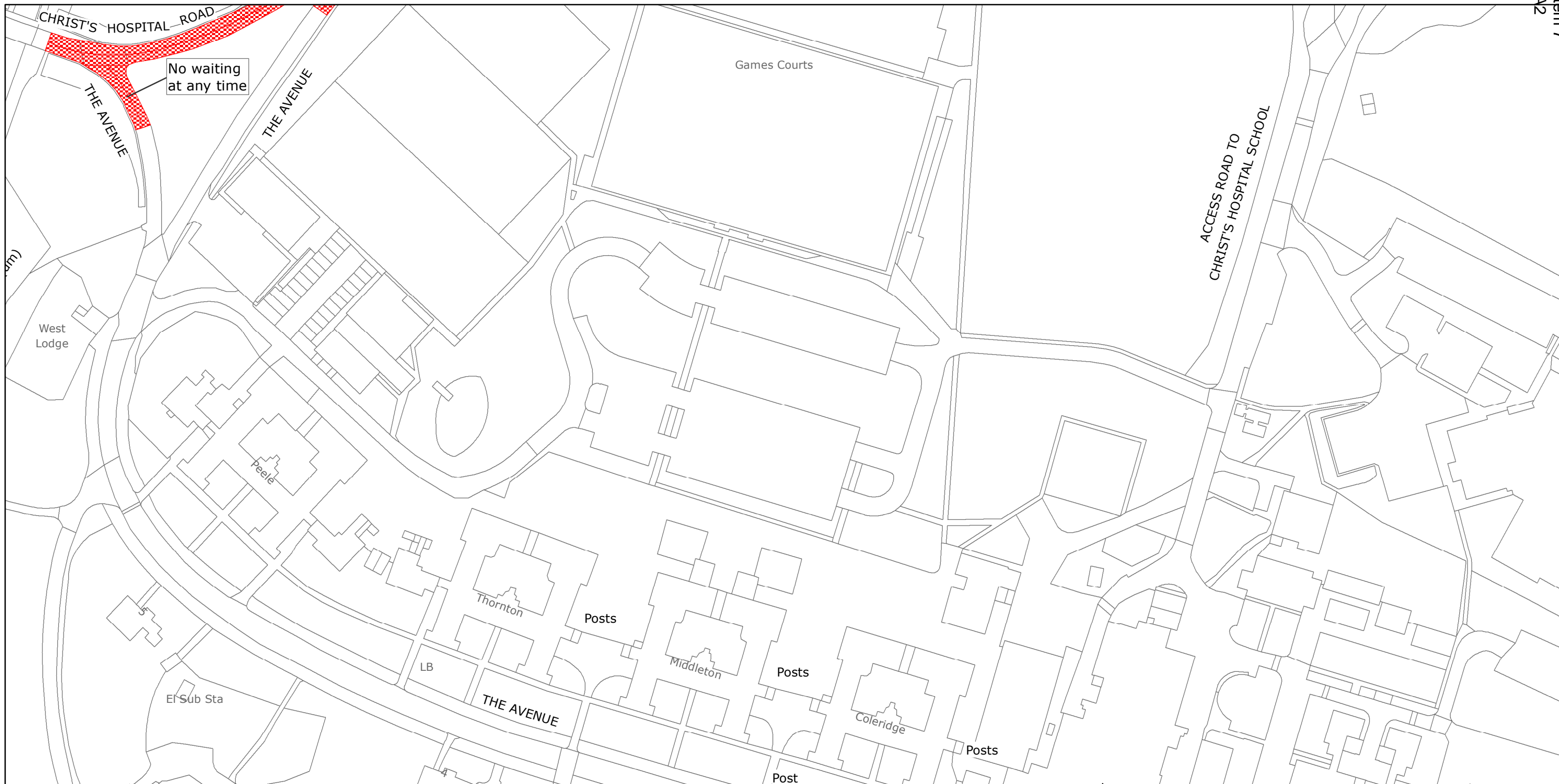
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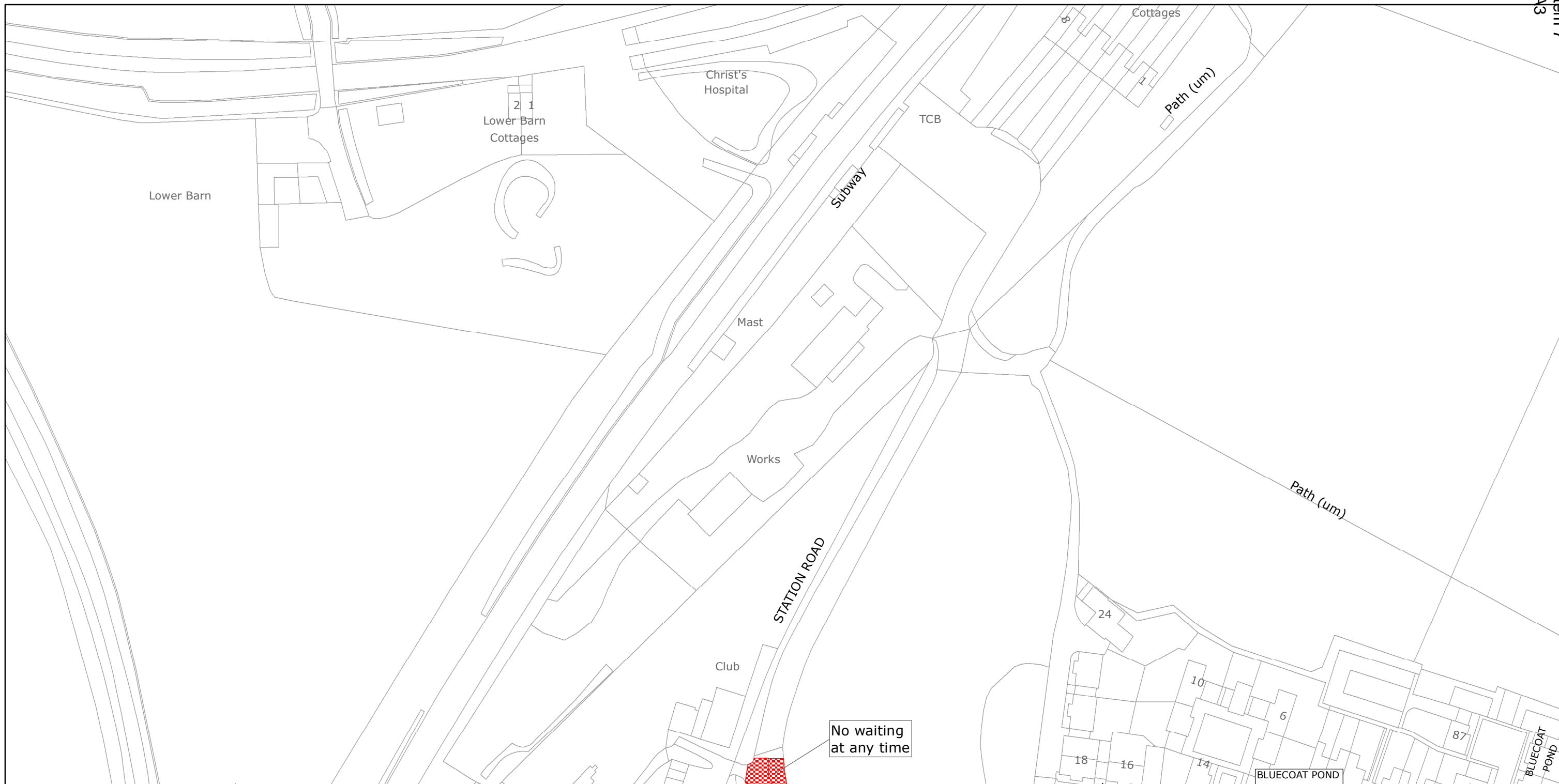
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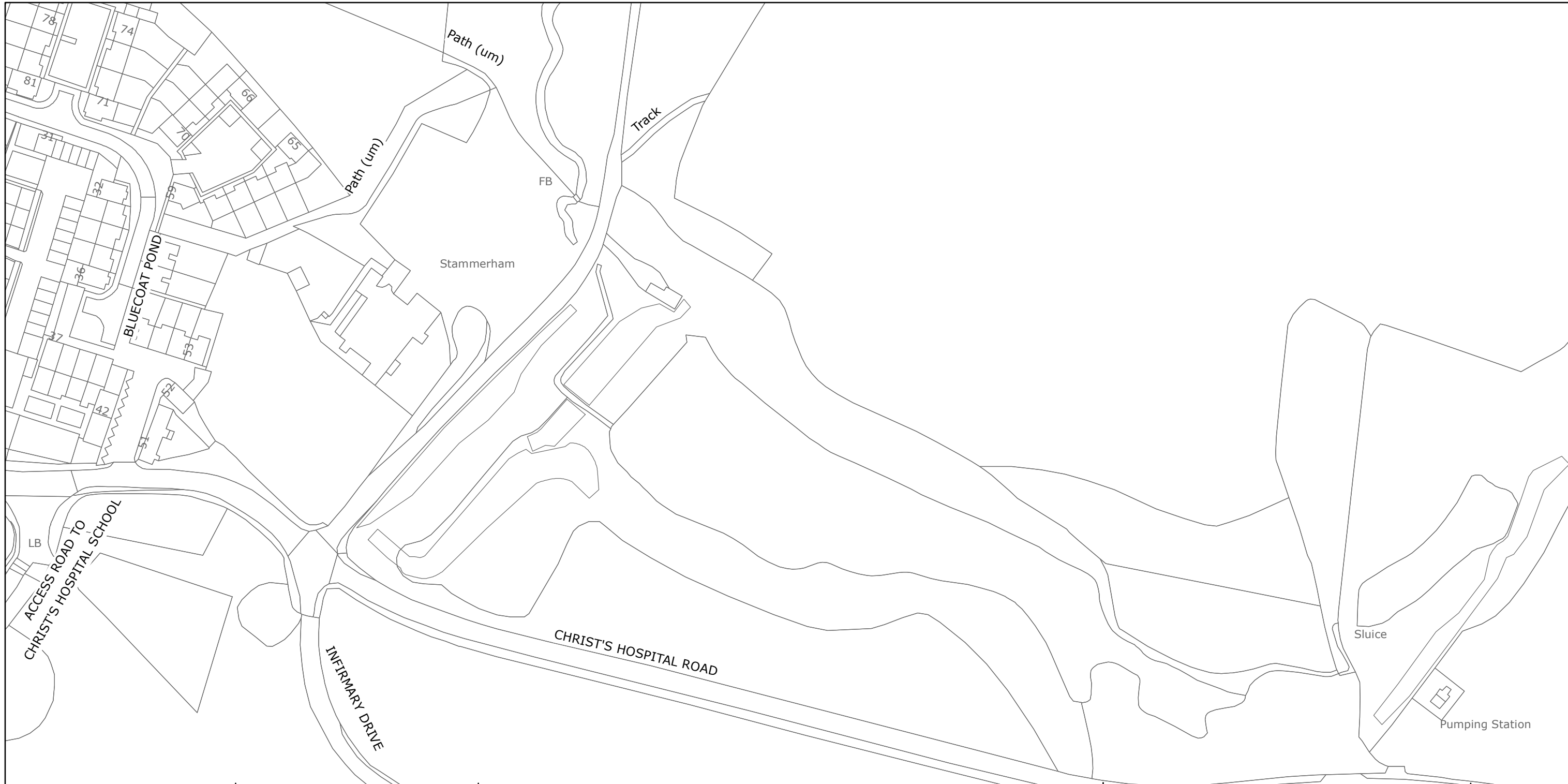
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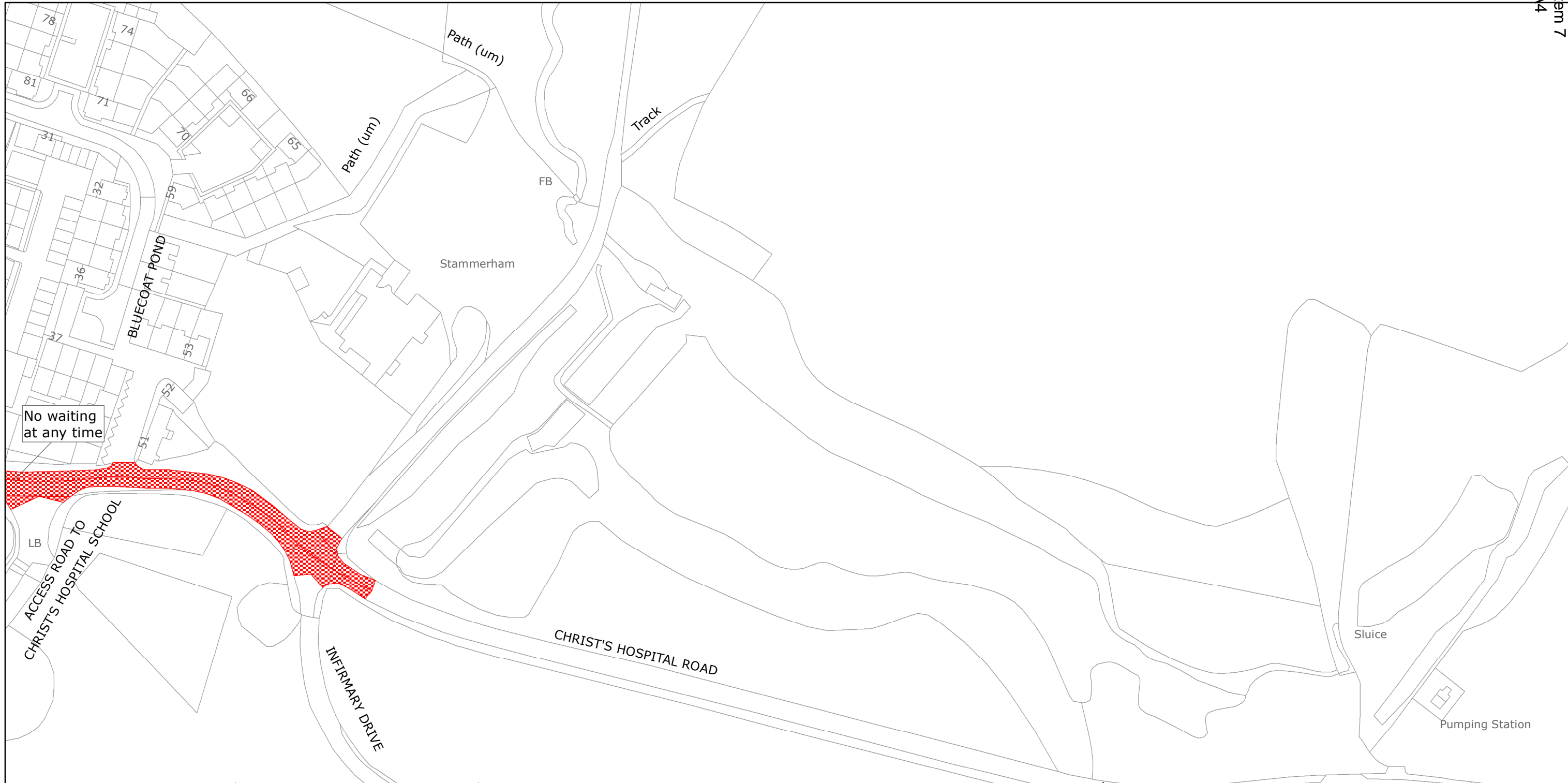
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	Objection/Comments	Comments from Director of Highways & Transport
	<p>Resident of Bluecoat Road</p> <p>Have one allocated parking space, so their second vehicle needs to be left on Bluecoat Pond. The proposed one hour restricted parking scheme cannot work for them.</p> <p>Due to the nature of their work they are frequently abroad and not available to move a car.</p> <p>Understand no NEW resident permit schemes are currently being considered. A few residents of Bluecoat Pond are therefore wondering if the TRO could go ahead, but with the extension of an EXISTING permit scheme, to get around this rule.</p> <p>Believe the closest permit scheme is 'F' zone around Worthing Road. Ask if Christ's Hospital could be added to this zone at minimal expense instead of painting yellow lines some white boxes are created.</p> <p>Believe if permits were available to buy residents could support this modified TRO.</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p> <p>The current decision not to introduce new permit-based Controlled Parking Zones includes extensions to existing CPZs.</p>
	<p>Resident of Barnes Wallis Avenue</p> <p>The proposal is ill thought out without the addition of a residents' parking scheme to provide for local homeowners. The Bluecoat Pond and Barnes Wallis Avenue developments do not provide enough off street residents parking so many who are forced to park their vehicles on the road will be badly affected by this proposal unless supported by a residents' parking permit scheme.</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>
	<p>Resident of Bluecoat Pond</p> <p>Whilst the residents of the Bluecoat Pond development require some form of parking control, the proposal would mean residents in certain areas wouldn't be able to park outside their</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p>

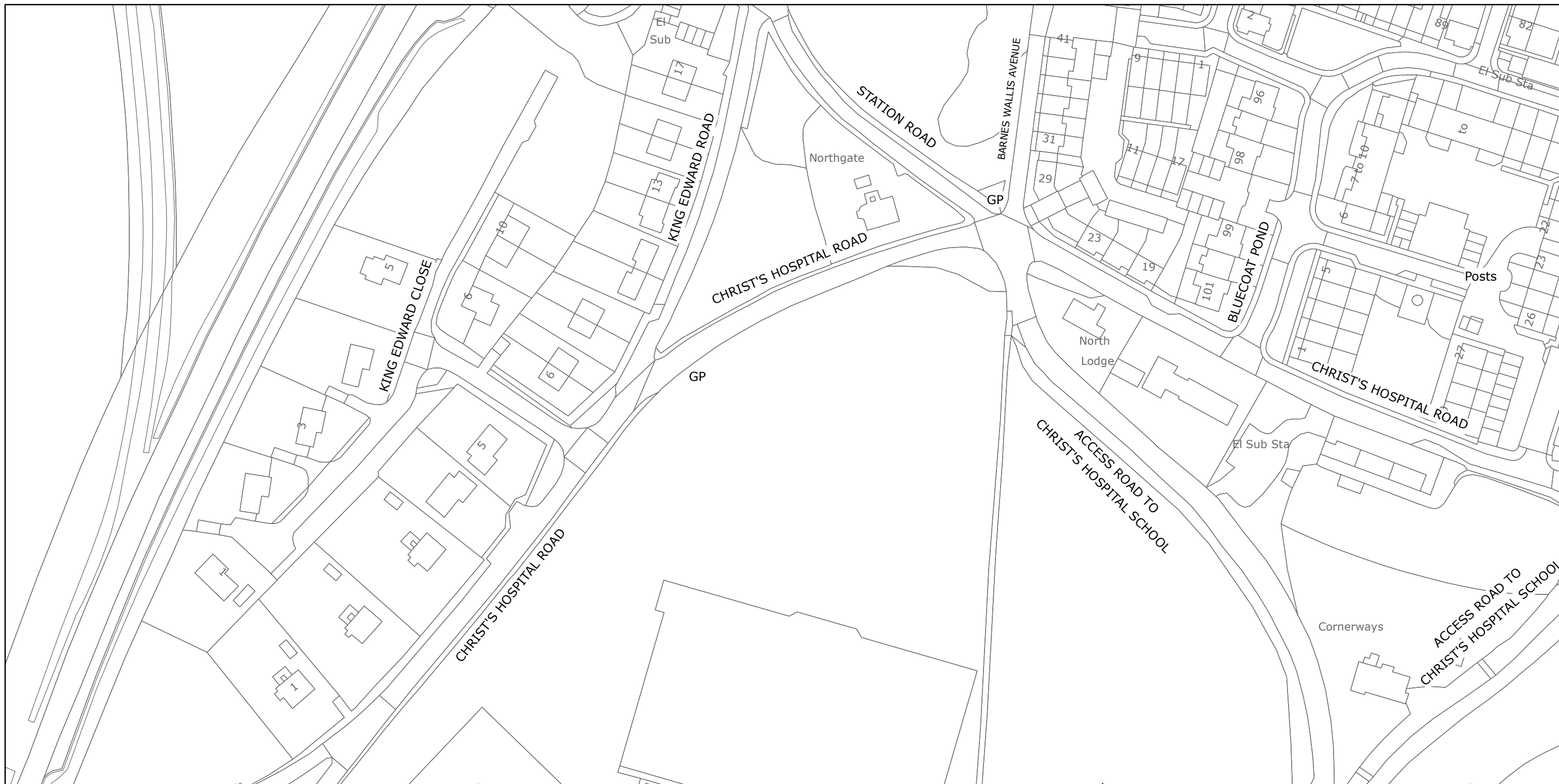
	<p>own properties. This would then mean the commuters will simply park in unrestricted areas on the estate instead.</p> <p>Believe that residents should therefore have a permit system implemented instead, free of charge. Two permits per household, that is the only thing that would stop our estate being used for free parking.</p>	<p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>
	<p>Resident of Barnes Wallis Avenue</p> <p>Doesn't entirely object to the proposal</p> <p>Agrees that the parking on Christs Hospital Road as is noted in our documents a safety issue, it restricts visibility, and the traffic flow as you note and causes people to have to use dangerous manoeuvres to pass - this is also where so many people (including many children) cross the road to the school.</p> <p>The idea however of a 1 hour restriction in Bluecoat Pond and Barnes Wallis Avenue is much more controversial and is not an issue of safety. It is also not really driven by the above proposal to Christs Hospital Road. The extra cars coming into Bluecoat and BWA will come because the parking down Station Road will be stopped and the current free car park will be removed. There is no good solution to this, although they are supportive of not having the roads completely blocked by commuter parking almost every house only has one allocated parking space and it is commonplace that households have 2 cars. Therefore there will be residents unfairly penalised by this considering they bought their house on a public road with unrestricted parking.</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p>
	<p>Resident of Barnes Wallis Avenue</p> <p>This is a poorly thought out proposal with little consideration to current residents and the effect it will have on them.</p> <p>People bought houses knowing that whilst they may have two cars, they could park one on the public highway.</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is</p>

	<p>Christ's Hospital is remote and rural. There are not lots of places to park safely and many people will be unable to relocate their cars.</p> <p>At the very least, residents permits should be offered.</p>	<p>currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>
	<p>Resident of Worthing Road</p> <p>It is a weak argument that there is a traffic hazard due to reduced visibility. Vehicles travelling from Itchingfield have a clear and unobstructed view of the restriction and priority before entering it. Asks for figures of RTAs that have occurred.</p> <p>The Council has put double yellow lines all the way to the station, allowed thousands of new homes and then not given anywhere to park to use the station. The current car park is temporary as you have authorised building on it</p>	<p>It has been observed that the density of on-street parking in the Christ's Hospital Road area has on occasion led to vehicles resorting to obstructive parking.</p> <p>In the last three years there have been no road traffic collisions related to parking in the area. However this is not the only criteria by which TRO proposals are scored by.</p> <p>The development of new homes in the area has been subject to the usual planning constraints and is unrelated to this proposal.</p>
	<p>Objector</p> <p>Objects to this proposal as believe it creates greater risks than the current position.</p> <p>Does not object to the section between the width restrictions, indeed, nor to the section on Christ's Hospital Road between the Station Road and King Edward Road.</p> <p>However, the other sections create greater risk for both pedestrians and motorists. Motorist will simply park on the railway bridge and backwards towards Westons Farm along Christ's Hospital Road and walk to the station. There is no footpath and no street lighting and the National Speed Limit applies. Alternatively, at the other end, there is a footpath with no street lighting; however parked vehicles, where the national speed limit applies and the road is of limited width already, will cause traffic issues - especially, given the unlawful new entrance on Christ's Hospital Road for CH School. They can find no planning application for the new entrance or</p>	<p>In designing this scheme, it was deemed highly unlikely that motorists would choose to park on the railway bridge, and that if they did they would anyway be subject to local enforcement under the Highway Code, clause 243, which states that motorists should not park on or near the brow of a hill or hump bridge.</p> <p>It is accepted that some displacement will occur as a result of the proposals, and that where restrictions are being applied in an area subject to commuter parking, this is to some extent unavoidable. However it is also expected that the further away from the train station the unrestricted area is, the less of a safety issue the displaced parking will present.</p>

<p>any consent by WSCC for an easement across the WSCC verge and lowering of the footpath to create an entrance.</p> <p>This is not a solution to parking issues arising from use of the station. The station parking is inadequate and too expensive. Network Rail should be compelled to fix the problem. This proposal only causes more risk and, other than the limited section they consider have some merit, is of no benefit to the community.</p>	<p>Other development schemes in the area are unrelated to the implementation of this proposal, which was selected at County Local Committee without reference to any other scheme.</p> <p>We are unable to compel Network Rail to provide further parking at the train station.</p>
<p>Resident of Bluecoat Pond</p> <p>They are a 2 car household as is the norm for rural areas. On this estate we all have ONE designated parking space. It is therefore ESSENTIAL that residents can be issued permits for their second vehicle. One of the existing permit schemes could be expanded to include Christ's Hospital, at little extra cost. If this scheme proceeds our estate will be the ONLY one in all of West Sussex where residents can't obtain permits to park on the street they live in. This will affect our family life and businesses.</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>
<p>Resident of Bluecoat Pond</p> <p>As with many residents of Bluecoat Pond, they are self employed and uses a van for work. Some days they have work, some days they do not. If they don't have a parking permit asks what they should do? The Residents Association suggested they should 'go out for a drive for one hour a day' They'd be happy to pay for a permit. Residents pay council tax and we need to be able to park where we live. That seems reasonable. By starting this scheme without permits WSCC will create chaos. There are only 4 visitor bays on Bluecoat pond- with dozens of residents it will become a 'Hunger Games' scene with people fighting for those 4 spaces! Please help people like me- modify this proposal simply by adding one</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>

	<p>hour permits for us.</p>	
	<p>Resident of Barnes Wallis Avenue</p> <p>The proposed plans do NOT allow for residents to obtain parking permits (for visitors, tradesmen or second vehicles). The proposal will mean that residents with a second vehicle will have to move their 2nd car for one hour a day. The question is to where? They are a 2 car family, without a permit we will be forced to move the second car for one hour every day. This is not feasible as there is no where to move it to that will not be restricted. This is going to have to be taken into consideration surely? We are not the only residents with 2 cars. Parking permits for residents will have to be considered if this proposal is to work or else a plan made where residents can park for one hour.</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>
	<p>Resident of Bluecoat Pond</p> <p>If we have to have lines on our roads what happens with 2 car families when we are parking on the road and we are either on holiday or have caught a train how are we going to move our cars for that hour. The residents should have a permit Will Someone be coming to check for that hour</p>	<p>In light of the objections we have received, the proposal for a single yellow line restriction on Bluecoat Pond and Barnes Wallis Avenue has been omitted from the proposed scheme.</p> <p>West Sussex County Council is currently not introducing new permit-based Controlled Parking Zones as our current approach to long-term management of parking is through Road Space Audits, which takes into account the needs of all road users, including residents and commuters.</p>

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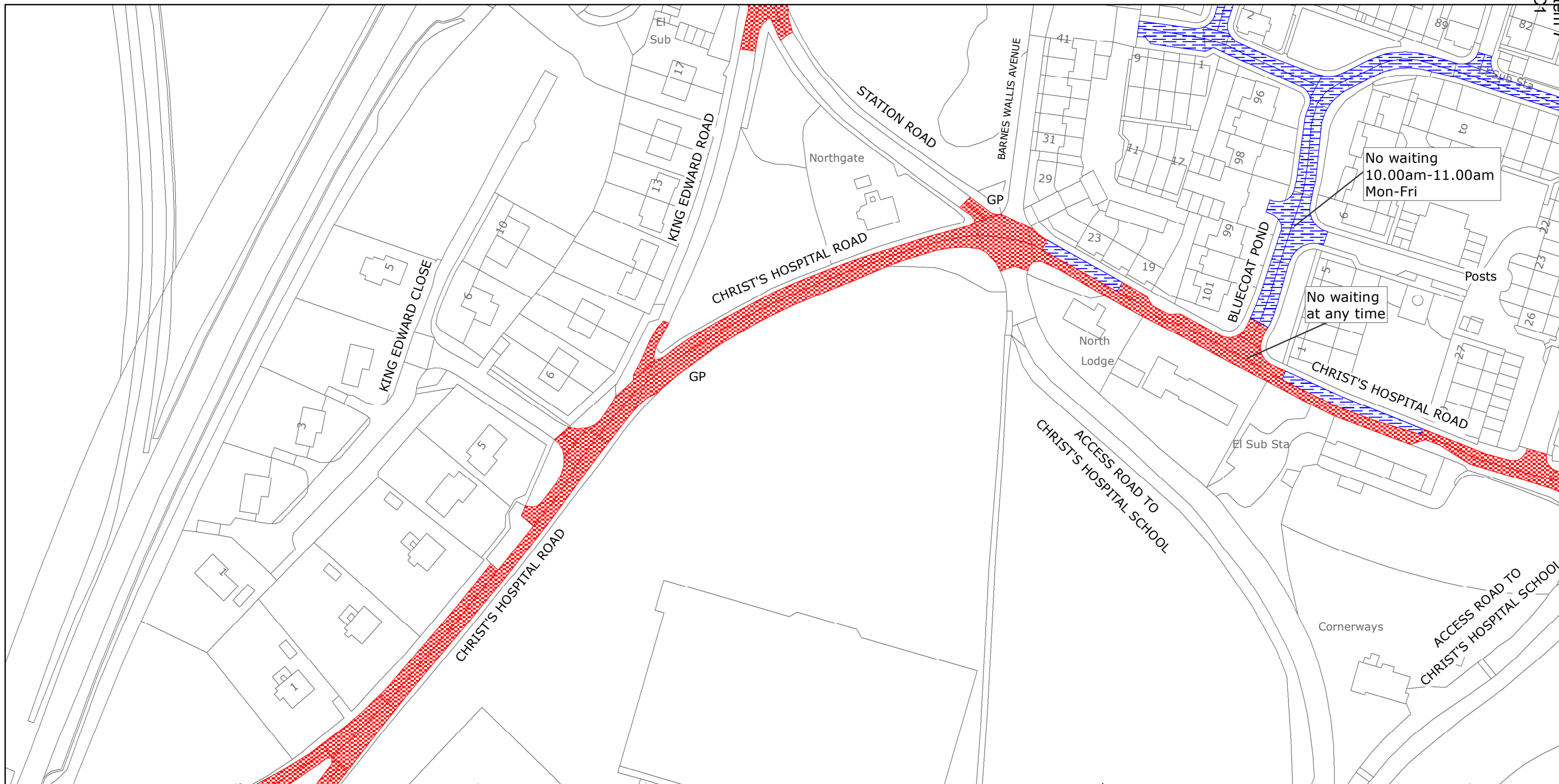
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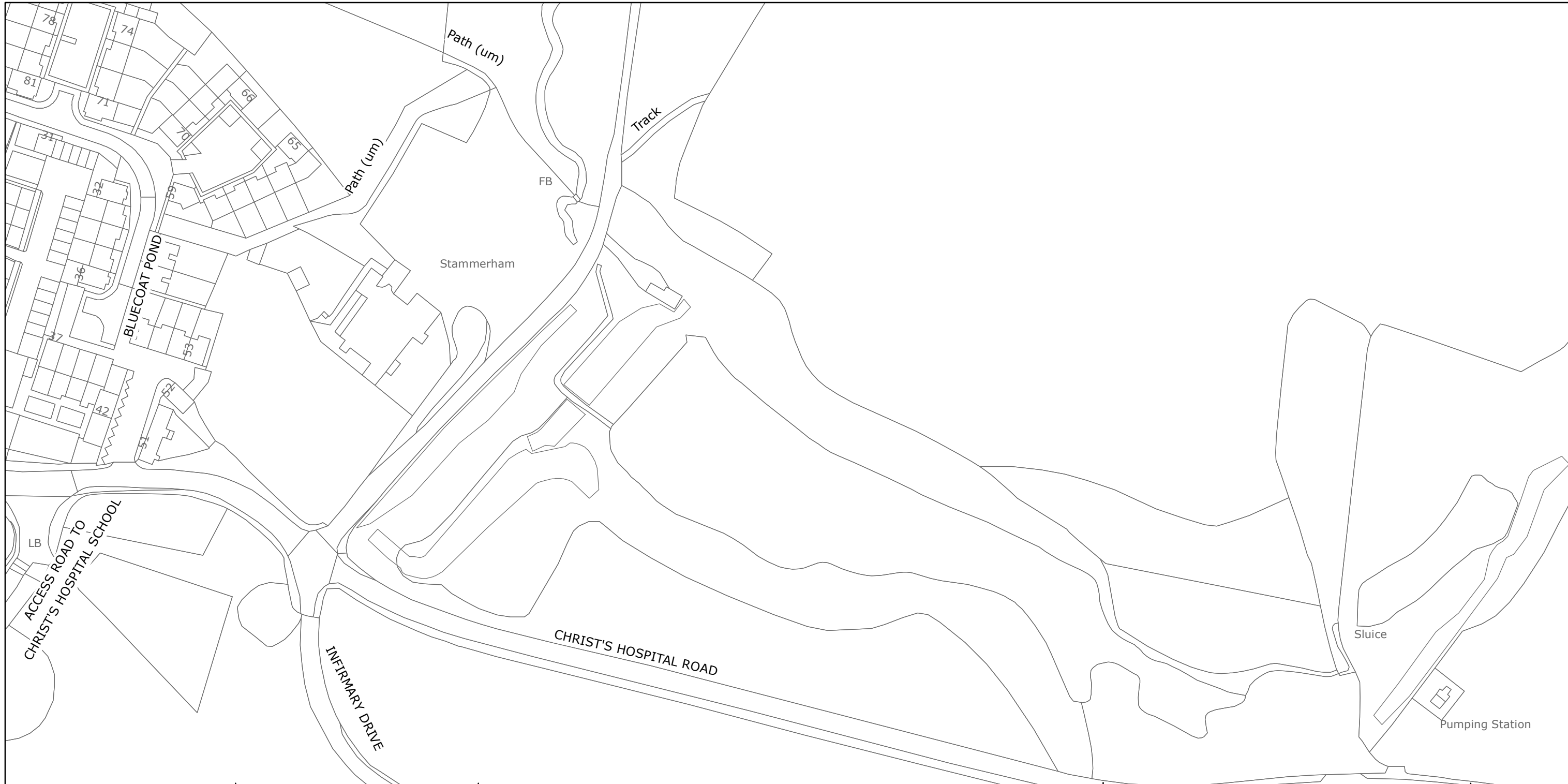
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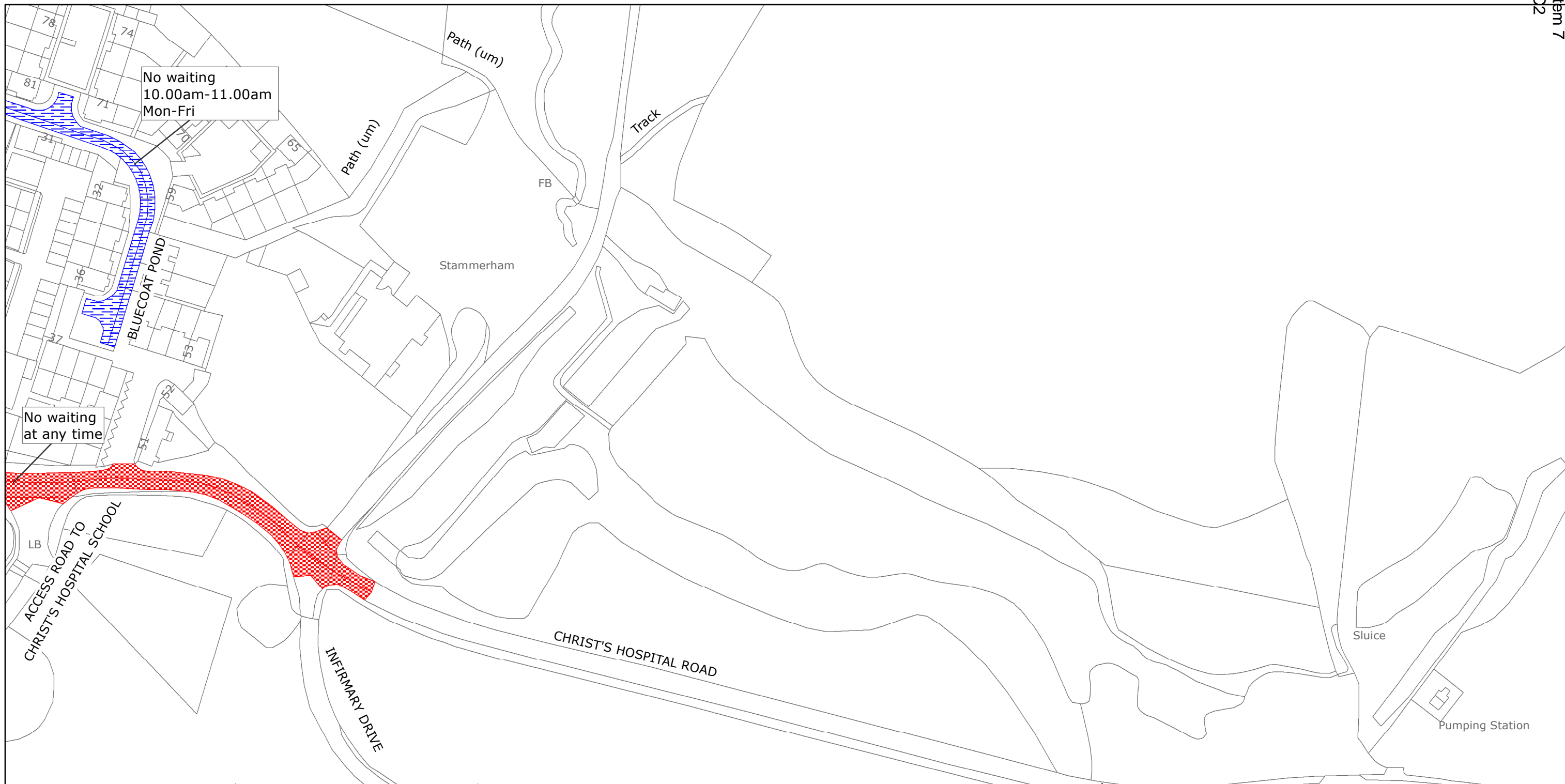
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North Horsham County Local Committee

Community Initiative Funding

25 February 2019

Report by Director of Law and Assurance

Ref: NH07 (18/19)
Key Decision: No
Part I
Electoral Divisions: All in North Horsham CLC Area

Recommendation

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

Proposal

1. Background and Context

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people’s wellbeing and support [The West Sussex Plan](#).

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, North Horsham CLC had a total of £37,714.74, of this £31,587.74 is still available for allocation. Details of awards made in the current program and previous financial year are included in Appendix B.

There are two pitches for consideration by the Committee.

One pitch is in fundraising stage with a total project cost of £16,898.00.
One pitch is in fundraising stage with a total project cost of £3,676.00.

These are outlined in Appendix A and can also be viewed at:
www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

6. Other Options Considered

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so. If they defer a project they need to take into account the timescales for the project and whether a deferral would allow the CLC to pitch at the following meeting.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Monique Smart – 0330 222 2540

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

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Current pitches

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising -

- **290/NH – Barns Green Resurface Tennis Courts, £16,898.00 – Towards repairing cracks in two courts and resurfacing Court 1**
<https://www.spacehive.com/barns-green-resurface-tennis-courts>
- **302/NH – Road Safety in Forest Ward, £3,676.00 – Towards purchasing a mobile Speed Indicator Device (SID) and insurance**
<https://www.spacehive.com/roadsafetyforest>

In Preparation –

There are currently no pitches in preparation stage.

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Community Initiative Funding: Summary for 2018/19 and 2017/18

The following applications have received funding during the **2018/19** financial year to date:

Applicant	Summary	Member	Awarded	Feedback
225/NH – SAGE Counselling	Towards stationary and distribution costs for professional leaflets	Nigel Jupp	£877.00	Feedback received
245/NH - Horsham Children's Parade 2019	Towards the cost of delivering creative workshops with schools	Nigel Dennis	£3,500.00	No feedback received
276/NH - Ten little toes baby bank	Towards purchasing non-recyclable items for families in need such as cot mattresses and baby clothing	Christian Mitchell	£750.00	No feedback received
265/NH – Fund outfield ride-on mower	Towards purchasing a second-hand ride-on mower to prepare the outfield	Christian Mitchell	*£1,000.00 *Pitch in fundraising stage. Crowdfunding deadline: 28/02/2019	NA

The following applications received funding during the **2017/18** financial year:

Applicant	Summary	Member	Awarded	Feedback
7/NH Nuthurst Cricket Club	Nuthurst Cricket Club New Pavilion, Building of Equipment Store	Previous Member	£2,280.00	Feedback received
9/NH Holbrook Community Centre	to replace the radiators in the centre	Peter Catchpole	£2,815.00	Feedback received
14/NH Horsham Festival	towards support for the festival	Peter Catchpole	£3,000.00	Feedback received
25/NH Transition Horsham	Green Inspiration Through the Arts-an Art upcycling project for children	Amanda Jupp	£1,454.50	Feedback received
43/NH Sussex Arts Academy	for performance payment Stopgap Dance Company	Amanda Jupp	£2,350.00	
84/NH Phoenix Stroke Club	Towards christmas festivities	Liz Kitchen	£1,450.00	
90/NH Billingshurst Community Centre	Towards Lunch Club	Amanda Jupp	£2,000.00	
94/NH Carers Support West Sussex	Towards Materials for Workshops	Peter Catchpole	£2,964.00	
106/NH Springboard, Horsham	Towards IT and Media	Christian Mitchell	£2,735.00	
115/NH Horsham Town Community Partnership	Enhancement of Riverside Path	Andrew Baldwin	£2,485.00	
130/NH Sussex clubs for Young People	Towards setting up the Duke of Cornwall award	Peter Catchpole	£830.00	Feedback received

148/NH Southwater Responders	Towards new defibrillators	Nigel Jupp	£1,000.00	
159/NH The Phoenix Stroke Club	Towards the outings fund	Andrew Baldwin	£1,980.00	
179/NH 5 and 10 Horsham Scouts	Towards a defibrillator	Morwen Millson	£500.00	
185/NH Sussex Green Living	Towards environmental school assemblies	Morwen Millson	£2,000.00	
188/NH 1 st Shipley Scouts	Towards disabled access toilet and shower block for camping field	Amanda Jupp	£2,156.00	
TOTAL			£31,999.50	

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Authority Governor Vacancies for North Horsham County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Holbrook Primary School	Holbrook	Peter Catchpole	May-18	Outstanding	Carol Davies	Ian Holmes
St John's Catholic Primary School	Horsham East	Andrew Baldwin	Nov-17	Outstanding	Deirdre Nash	Victoria Bono
Kingslea Primary School	Horsham East	Andrew Baldwin	May-17	Outstanding		Alexis Conway

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